

Escrick Parish Council

Official notice of Escrick Parish Council meeting to be held at 7.30pm in Escrick & Deighton Club on MONDAY 6th January 2020

Councillors are summoned to attend the Meeting of the Parish Council detailed above and to consider and resolve the business to be transacted on the agenda below.

Meetings are open to the Press and Public except for any item labelled as part 2 under the Public Bodies (Admission to Meetings) Act 1960, Section 1.

Press and public may not speak when the council is in progress; when councillors are discussing council business; when councillors are in the process of decision making.

Any elector is entitled to attend this meeting and any concerns, questions or suggestions will be taken after the Chairman welcomes those present. The time for this will be limited to 15 minutes.

Contact: Chair – Richard Rowson, chair@escrick.org;

Clerk – Sally Look, clerk@escrick.org, 72 Main Street, Wheldrake, York, YO19 6AA

Part 1

- 20001: **Welcome: Chair to welcome Councillors and members of public to the meeting**
- 20002: **Apologies/Attendance:**
- a. Present: Chair to make a note of attendees.
 - b. Apologies: Council to receive apologies and any reasons for absence from councillors; to consider and resolve whether or not to accept any reasons given.
- 20003: **Interests: Chair to remind members to make any declarations of interest in any agenda items.**
- 20004: **Public correspondence received: Council to note any correspondence received from members of the public prior to the meeting:**
- a. Consider actions regarding complaint about parking congestion on mornings on Main Street, Escrick.
- 20005: **Public session: Council to receive comments on agenda items or other questions/comments from electors present.**
- 20006: **District and County Councillor updates: To receive updates from:**
- a. District Councillor.
 - b. County Councillor.
- 20007: **Minutes: To resolve whether to accept the minutes of the last meeting ordinary meeting on 2nd December 2019.**

Planning

- 20008: **Planning, new applications: To resolve comments on the following applications (see background papers from Planning Working Group):**

- a. 2019/1288/TCA: Toorak, 16 Carr Lane, Escrick. Application for consent to remove 1 No conifer (T1) within the conservation area. Extension granted for comments until 10th January 2020.
- b. 2019/1257/HPA: Narbeth, 10 Carr Lane, Escrick. Proposed erection of double storey side extension to existing detached house, with works to replace and relocate existing front porch to front elevation, and alter existing windows, with single storey extension to rear of property forming new kitchen dining room. Extension granted for comments until 10th January 2020.
- c. 2019/1311/HPA: 32 Wenlock Drive, Escrick. Proposed single storey side/rear extension and first floor side/rear extension to existing detached house to create additional living accommodation. Extension granted for comments until 10th January 2020.
- d. 2019/1213/TCA: Derwent Court, Skipwith Road, Escrick. Proposed crown reduction to 1 No Hawthorne (Crataegus Monogyna) tree in the conservation area. Extension granted until 10th January 2020.

20009: **Planning determinations: To note determinations made since last meeting.**

- a. 2019/0575/FUL: 2 Carr Lane, Escrick. Proposed demolition of existing extension and conservatory and erection of detached building. Permitted.
- b. 2019/1009/TPO: Wild Acre, 19 Wenlock Drive, Escrick. Proposed reduction of limb over highway by 3.6-4 meters to 1 No Oak (T7) covered by TPO 1/1993. Permitted.

20010: **Planning, ongoing: To note any updates on the following and resolve any further actions:**

- a. CYC/2019/00078/OUTM: Caravan park at former North Selby Mine site.
- b. NY/2018/0229/73: Variation to infill conditions at old brick works quarry.
- c. NY/2016/0251/FUL: Proposed waste transfer station at former Stillingfleet Mine.
- d. 2019/0698/OUT: Land adjacent to About Thyme, Hollicarrs Close.

20011: **Planning, Neighbourhood Plan: To receive an update from Cllr Rees and resolve any further actions.**

Highways

20012: **Highways: County Cllr Musgrave/Chair to provide an update on the A19/Skipwith Road traffic light scheme, and to resolve any further actions.**

20013: **Highways: Chair to provide an update on the Skipwith Road vehicle activated speed sign scheme data, and to resolve any further actions.**

20014: **Ongoing highways issues:**

- a. Ongoing issues reported to NYCC highways regarding highways at last meeting (listed below) and agree any further actions.
 - i. No vehicles/no entry signage for Carrs Meadow footpath;
 - ii. Badly worn H bar marking at Main St/Carr Lane junction;
 - iii. Overgrown foliage on A19;
 - iv. Foliage in visibility splay at Carr Lane / Skipwith Road junction;
 - v. Main St bridge damage.

- b. Consider issue raised regarding the old Glade Road junction near Glade Farm and resolve any further actions.
- c. For information; Traffic bollard damage on A19/Carr Lane junction reported to Highways.

Maintenance

20015: Maintenance issues:

- a. To receive an update from Cllr Reader and Cllr Moran.
- b. To resolve any further action.
- c. Report of damage to village green for information.
- d. Report of SDC road sweeping missed on Northlands Close.

Finance and Governance

20016: Finance report (RFO):

- a. Account balances and reconciliation:

		Community account	BMM account
i.	Account balances as reported at last meeting:	£3,225.31	£36,350.58
ii.	Payments made since last meeting:		
	S Look (Clerk's November salary)	-£	
	YLCA Internal Audit	-£140.00	
	PKF Littlejohn LLP - External Audit	-£240.00	
	Cllr Rees - NDP printing expenses	-£260.40	
	Clerks expenses – home working allowance, postage, mileage, overtime	-£227.64	
	NYCC streetlights Carr Lane 2 x columns	-£3,285.92	
	NYCC streetlights Main Street 2 x columns	-£2,954.58	
	NYCC over payment credit for grant	-£1000	
	Branches Out tree work on village green	-£380	
iii.	Payments made since last meeting under clerks delegated powers:	Nil	Nil
iv.	Receipts:		
	Village Green Association tree works payment	£380.00	
	Village Green Association Gazebo payment	£1526.85	
	VAT reclaim payment	£3207.86	
	Internet transfer from savings account	£12,000.00	
v.	Account balances as at 31 st December 2019:	£11,424.80	£24350.58
vi.	Uncleared cheques:		
	CH Guest (October salary)	£365.20	

- a. Routine payments to be made:

vii.	Clerks salary	£ -
viii.	Clerks expenses	-£191.94
ix.	Autela Payroll Oct-Dec 2019	-£47.08

- b. Purchases / exceptional payments to be approved and made:

x.	Nil	Nil
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- c. To note the following liabilities have been incurred but invoices not yet received:
 - i. Grass cutting 2018/2019 (Ark Facilities). Amended invoice to be issued.
 - ii. Annual street lighting electricity 2018/19 (NYCC).

20017: Insurance:

- a. To approve to insure the speed sign against loss or damage based on a sum insured of £3,460 increasing the annual premium payable by £14.09 including Insurance Premium Tax (IPT) to a new future annual premium of £1,631.97 including IPT. A £250 excess will apply to any one claim. No pro rata additional premium required for the remaining period of insurance up to 1st October 2020.

Other items

20018: Correspondence received:

- a. Great Big School Clean 2020. Consider request from Queen Margaret's School for the pupils to take part in a village litter pick on 21st and 22nd March 2020.

20019: Items for the next meeting

- a. To note any items for the agenda of the next Parish Council meeting.
- b. To confirm the next ordinary meeting of the Parish Council is to be held on Monday 3rd February 2020.

Part 2

20020: Confidential business: To consider and resolve whether to exclude Public and Press on the grounds that matters for discussion affect individual staff members/ procedures/ legal/ finance issues.

20021: War memorial bus shelter:

- a. To discuss and resolve any further actions.

Signed: Sally Look

Clerk, Escrick Parish Council

Date: 31st December 2019